

THE CITY OF SOUTH EUCLID
SCHEDULE OF MEETING

November 8, 2021

8:00 PM

Meeting Conducted Via WebEx Meeting Platform

PUBLIC ACCESS FOR RESIDENTS:

**Please go to the City's Homepage at www.cityofsoutheuclid.com
and click the "Join City Council Meeting Link"
at the top of the webpage.**

**The Password to Join the Meeting is:
[byMhJGkg864 \(29645454 from phones and video systems\)](#)**

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

3. **SWEARING IN CEREMONY & SPECIAL RECOGNITION**

South Euclid Fire Department Swearing-In:

- Firefighter/Medic Tanner Baker

4. **APPROVAL OF MINUTES:** October 11, 2021

5. **REPORT OF MAYOR & DEPARTMENT HEADS**

6. **REPORT OF LAW DIRECTOR**

7. **REPORT OF SCHOOL DISTRICT**

8. **PUBLIC HEARINGS (OPEN MEETING) RELATED TO AGENDA ITEMS**

9. **REPORT OF COUNCIL COMMITTEES**

1. Ordinance 12-21 Amending Chapter 1305 "Deposits and Fees" of Title One "General Provisions" of Part Thirteen "Building Code" of the Codified Ordinances of the City Of South Euclid, Ohio. **Second Reading.**

10. **LEGISLATION FROM THE PLANNING COMMISSION**

1. Resolution 56-21 Granting a Conditional Use Permit to "Amplify Dispensaries, LLC, dba Buckeye Relief" Medical Marijuana Dispensary, located at 1992-1994A Warrensville Center Road in the City Of South Euclid, Ohio. First Reading.
2. Resolution 57-21 Granting a Conditional Use Permit to "Campbell Hill Ventures, LLC, dba Beyond/Hello" Medical Marijuana Dispensary, located at 14481 Cedar Road in the City of South Euclid, Ohio. First Reading.

11. **LEGISLATION REQUESTED BY THE MAYOR & ADMINISTRATION**

1. Ordinance 23-21 Authorizing the Mayor to Enter into an agreement with The Ohio Department of Transportation (ODOT) for the resurfacing and improvement of Cedar Road (PID #112495) in the City of South Euclid, Ohio (LPA). First reading.

- 2. Ordinance 24-21 To make temporary appropriations for current expenses and other expenditures of the City of South Euclid, State of Ohio, during the fiscal year ending December 31, 2022; and declaring an emergency. First Reading.
- 3. Resolution 52-21 Authorizing the Director of Community Services to apply for a grant under the Cuyahoga County "Competitive Municipal Program"; 2021-2022 Community Development Block Grant Fund; and declaring an emergency. First Reading.
- 4. Resolution 53-21 A Resolution authorizing the Mayor to enter into an agreement with The Ohio Auditor Of State to provide Annual Financial Statements of the City Of South Euclid, for the year ending December 31, 2021; and issue an Accountant's Report thereon in accordance with Statements on Standards for Accounting and Review Services (SSARSS) issued by the American Institute of Certified Public Accountants (AICPA); and declaring an emergency. First Reading.
- 5. Resolution 54-21 Requesting from the County Auditor a Tax Advance from the proceeds of the 2021 Tax Year Collection; and declaring an emergency. First Reading.
- 6. Resolution 55-21 Restating the City's objection to the issuance of New Liquor Permit #1869961 for "Culture Bar and Lounge, LLC" located at 800 South Green Road in the City Of South Euclid, Ohio; and Requesting a hearing by the Ohio Department of Commerce Division of Liquor Control. First Reading.

12. PUBLIC HEARINGS (OPEN MEETING) RELATED TO OPEN BUSINESS

13. COMMUNICATIONS OF CITY COUNCIL

- 14. **ADJOURN TO EXECUTIVE SESSION** for the purposes of discussing pending litigation.

15. ADJOURN

CITY OF SOUTH EUCLID, OHIO

ORDINANCE NO.: 12-21
INTRODUCED BY: Frank
REQUESTED BY: Mayor

June 14, 2021
As recommended for passage at the October
11, 2021 Zoning & Planning Committee

AN ORDINANCE

AMENDING CHAPTER 1305 "DEPOSITS AND FEES" OF TITLE ONE "GENERAL PROVISIONS" OF PART THIRTEEN "BUILDING CODE" OF THE CODIFIED ORDINANCES OF THE CITY OF SOUTH EUCLID, OHIO.

WHEREAS, City Council and the Administration feel it is important to periodically review the fees for residential and commercial building permits.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of South Euclid, Ohio:

Section 1: That Chapter 1305 "Deposits and Fees" of Title One "General Provisions" of Part Thirteen "Building Code" of the Codified Ordinances of the City of South Euclid, Ohio be amended as follows:

1305.01 CONSTRUCTION DEPOSIT; TREE PLANTING DEPOSIT.

(a) Prior to the issuance of any construction or building removal permit, a construction deposit is required. For one, two and three-family residential additions, alterations and rehabilitations affecting the basic structure; and for detached garages and interior water management systems, the amount shall be five hundred dollars (\$500.00). For new construction, the amount shall be one thousand dollars (\$1,000), deposited with the Commissioner of Building. For exterior and interior additions, alterations and new construction of multifamily, commercial and industrial projects, a construction deposit of two percent of the cost of the project, but not less than a minimum deposit of ~~five hundred dollars (\$500.00)~~ **two thousand dollars (\$2,000.00)** shall be deposited with the Commissioner. **In extenuating circumstances, the Building Commissioner reserves the right to alter the deposit amount required.** Such money shall be deposited as a guarantee that the applicant will repair or replace any damage or destruction to the sidewalk, curb, street or treelawn; for construction and maintenance of the temporary drive; for proper site grading; for cleaning of the premises and treelawn of all dirt, debris, refuse, rubbish and material; for cleaning of public streets, catch basins and/or sewers of the accumulation of any mud, filth or debris which may have been deposited thereon as a result of the delivery of materials, supplies and other things to such premises; and to guarantee compliance in all respects with the applicable building codes of the City. **For construction on any public street or right-of-way, a minimum deposit of five hundred dollars (\$500.00) is required, with the exact amount to be determined by the City Engineer based upon the work to be performed.** (~~Exception: There shall be no construction deposit for minor alterations, repairs and replacement work not exceeding five thousand dollars (\$5,000) in construction value.~~)

(b) If the provisions of this Building Code and the orders of the Commissioner of Building pertaining thereto are complied with, the deposit shall be eligible to be refunded after final inspection. The contractor is required to submit a request for release of deposit funds on a form provided by the Building Department.

(c) **Prior to the issuance of any construction permit, any person, firm or corporation desiring to construct a residential building within the City, shall also deposit ~~one hundred fifty dollars (\$150.00)~~ \$500 with the Director of Service to furnish and plant a shade tree on the tree lawn abutting a fronting such building. One shade tree shall be planted for each multiple of fifty-foot frontage of the lot whereon such residential building is to be erected, with a minimum of one shade tree per lot.**

The City Arborist shall be in charge of the selection, planting, removal, replanting and care of all trees on City property.

1305.02 USE OF DEPOSITS.

(a) An order to correct any condition or remove any substance shall be complied with within three days thereafter. Upon failure to obey such order within the period required by law, the Commissioner of Building shall cause same to be done at the expense of the permit holder and the bond fund shall be subjected to the payment of the expense thereof. If such deposits are

insufficient to fully pay for such expense, then the permit holder shall be liable for the additional amount in excess of the bond fund, which coverage shall be collected by the Director of Law in a court of competent jurisdiction.

(b) The deposit shall also be subjected to the payment of all unpaid inspection and reinspection charges as established herein.

(c) Whether or not the deposit was made prior to the effective date of this subsection, when more than twelve months have passed since the making of any initial deposit required under this Chapter 1305, and further, where no significant activity is occurring with regard to the construction activities associated with such deposit, then the Building Commissioner shall cause a notice to be sent to the depositor and/or owner setting forth any City requirements then outstanding, and allowing said depositor and/or owner 30 days to remedy such deficiencies. After the expiration of such 30 days, if the deficiencies have not been remedied, the Building Commissioner shall cause a notice of forfeiture to be sent by certified mail to the depositor and/or owner and allowing for ten days from the date of said notice in which the depositor and/or owner may appeal such proposed forfeiture in writing to the City's Board of Zoning Appeals (BZA) by certified mail. At the discretion of the BZA, all or a portion of such deposit may be refunded to said depositor and/or owner. In such event, the BZA may also determine to retain a portion of such deposit in order to defray any reasonable cost to the City associated with the forfeiture procedure, including, but not limited to, office overhead, postage, labor, and legal expenses. If no such appeal is timely received, said deposit shall be forfeited to the City. Any funds not returned to said depositor and/or owner shall be placed in the City's General Fund.

1305.03 WHEN SURETY BOND MAY BE DEPOSITED.

Any portion of a building deposit that exceeds five thousand dollars (\$5,000) may be furnished in the form of a surety bond, to be approved by the Director of Law. In such event, the cash deposit will be considered to be applicable to each premises for which a permit was issued and shall be subjected to the payment of all claims made under this chapter. Until such sum has been exhausted thereby, no claim shall be made against the surety on such bond.

~~1305.04 SETTING GRADE; CHARGE.~~

~~—No building permit shall be issued until the applicant pays one hundred fifty dollars (\$150.00) to the Commissioner of Building for the establishment of a grade.~~

~~1305.05 1305.04 REINSPECTION CHARGE.~~

When an inspection is requested and is made, the work is found to be incomplete, faulty or not in conformity with the Building Code, or at variance with the plans and specifications, a red tag (notification of rejection) will be issued. On completion of work a charge of twenty-five dollars (\$25.00) for residential or fifty dollars (\$50.00) for commercial/industrial work shall be assessed against the construction deposit for each red tag issued during construction when a reinspection was found necessary. If there is no construction deposit on the project, the reinspection charge must be paid prior to any additional inspections.

~~1305.06 1305.05 FINAL INSPECTION CHARGE.~~

(a) There shall be a charge of twenty-five dollars (\$25.00) per dwelling unit for final inspection of all new residential construction, other than for alterations and/or additions.

(b) There shall be a charge of fifty dollars (\$50.00) for final inspection of all exterior and interior additions, alterations and new construction of multi-family, commercial and industrial projects. ~~(Exception: There shall be no final inspection charge for minor alterations, repairs and replacement work not exceeding five thousand dollars (\$5,000) in construction value.)~~

~~1305.07 1305.06 SCHEDULE OF PLAN APPROVAL FEES.~~

Applicants for plan approvals (permits) required by this Building Code shall pay the following fees to the Commissioner of Building. Refer to Section ~~1305.17~~ **1305.15** for Professional Service Fees.

A. Examination of Plans by City Architect and City Landscape Architect	Residential	Non-residential
1. For construction of new one, two and three family dwelling structures Exception: Dwelling structures within Planned Unit Residential Developments.	\$65.00 \$.50 per sf, \$100.00 minimum	-
2. For construction of additions to and/or exterior alterations to one, two and three family dwelling structures Per dwelling structure Exception: Open decks	\$35.00 \$.50 per sf, \$100.00 minimum	-
3. Landscape plans for new one, two and three family dwelling structures Per dwelling structure	\$40.00	-
4. Landscape plans for additions to one, two and three family dwelling structures Per dwelling structure	\$25.00	-
5. Landscape plans for all other buildings based on estimated cost of construction: Cost to \$100,000.00 Cost over \$100,000.00	-	\$65.00 \$75.00 \$150.00
B. Examination of Plans by the Architectural Review Board	Residential	Non-residential
1. Construction of new buildings Per building	-	\$150.00 \$300.00
2. Planned Unit Residential Developments Base fee for review of the overall concept and common areas *Plus One to four dwelling structures Five to ten dwelling structures Eleven or more dwelling structures	\$120.00 \$500.00 \$65.00 \$55.00 \$45.00	-
3. Construction of additions; construction of exterior alterations to building and structures Per building	-	\$100.00 \$300.00
4. New construction of; addition to; exterior alteration to; appurtenant buildings and structures	-	\$40.00 \$150.00
5. Signs, fences and screening of refuse storage and pickup facilities	-	\$25.00 \$100.00, plus \$25.00 for each sign over four (4)
6. All other plans required to receive approval of the Architectural Review Board	-	\$40.00 \$150.00
C. Examination of Construction Documents by Plans Examiner Certified by the Ohio Board of Building Standards	Residential	Non-residential
1. Non-residential plans examination Fee per hour	-	\$75.00
2. Residential plans examination Fee per hour	\$65.00	-
D. C. Preparation of an Adjudication order by the Chief Building Officials for an Appeals Hearing	Residential	Non-residential
1. Base Fee *Plus any fees charged to the City by the Plans Examiner	\$100.00 TBD	\$100.00 TBD

1305.08 1305.07 FEES FOR ZONING PERMITS.

The fees in this section are *not* subject to the assessment as indicated in Section 1305.18
1305.16. All permits are non-refundable.

A. Apron	Residential	Non-residential
1. New	\$15.00 \$30.00	\$30.00 \$60.00
2. Addition (Base Fee)	\$10.00 \$30.00	\$20.00 \$60.00
*Plus per each 100 sq. ft. or fraction thereof exceeding 200 sq. ft.	\$2.00	\$4.00
3. Repair (Base Fee)	\$10.00 \$15.00	\$20.00 \$30.00
*Plus per each 100 sq. ft. or fraction thereof exceeding 200 sq. ft.	\$2.00	\$4.00
B. Construction dumpster	Residential	Non-residential
1. Base fee *Initial permit good for 30 days	\$25.00	\$35.00 \$50.00
2. Renewal fee *Permit must be renewed every 30 days	\$15.00	\$25.00
C. Construction trailer	Residential	Non-residential
1. Per each sq. ft. of gross floor area all stories Minimum	\$0.25 \$25.00	\$0.35 \$0.50 \$100.00 \$150.00
D. Curb cutting	Residential	Non-residential
1. New	\$40.00	\$50.00
E. Driveway	Residential	Non-residential
1. New	\$60.00	\$75.00
2. Addition (Base Fee)	\$20.00 \$30.00	\$30.00 \$60.00
* Plus per each 100 sq. ft. or fraction thereof exceeding 200 sq. ft.	\$2.00	\$4.00
3. Repair (Base Fee)	\$20.00 \$30.00	\$30.00 \$60.00
*Plus per each 100 sq. ft. or fraction thereof exceeding 200 sq. ft.	\$2.00	\$4.00
4. Resurface asphalt driveway	\$40.00	\$55.00 \$150.00
Note: See Section 1305.11(C) for cost to replace/repair existing sewer in conjunction with any driveway work		
F. Fences	Residential	Non-residential
1. Base Fee	\$10.00 \$40.00	\$20.00 \$80.00
*Plus per each total linear feet up to 200 linear feet	\$10.00	\$20.00
*Plus per each total linear feet over 201 linear feet	\$20.00	\$30.00
G. Moving of Buildings	Residential	Non-residential
1. On rollers on a public street or portion thereof	\$500.00	\$500.00
2. On carryall(s) on a public street or portion thereof	\$250.00	\$250.00
3. Without traversing a public street or portion thereof	\$100.00	\$100.00
*Plus permit fee in accordance with Section 907.04	\$25.00	\$25.00

Note: In addition to the fees in this division, supervision, inspection and/or use of police for traffic control will be charged to the applicant for the permit. Said charges will be estimated and a deposit shall be submitted to cover the estimated costs prior to issuance of a permit.	TBD	TBD
H. Parking Lots	Residential	Non-residential
1. Construction or Additions *Per each 50 spaces or fraction thereof *Plus lot striping	-	\$150.00 \$300.00
2. Lot resurface *Plus lot striping	-	\$100.00
3. Lot striping	-	\$50.00 \$75.00
I. Patio	Residential	Non-residential
1. New	\$15.00 \$50.00	\$30.00 \$100.00
2. Addition (Base Fee) *Plus per each 100 sq. ft. or fraction thereof exceeding 200 sq. ft.	\$10.00 \$30.00 \$2.00	\$20.00 \$60.00 \$4.00
3. Repair (Base Fee) *Plus per each 100 sq. ft. or fraction thereof exceeding 200 sq. ft.	\$10.00 \$30.00 \$2.00	\$20.00 \$60.00 \$4.00
J. Private Drive (Planned Unit Residential Development - PURD)	Residential	Non-residential
1. New (Base Fee) *Plus per each 100 sq. ft. or fraction thereof exceeding 200 sq. ft.	\$40.00 \$100.00 \$0.35 \$0.50	-
2. Addition (Base Fee) *Plus per each 100 sq. ft. or fraction thereof exceeding 200 sq. ft.	\$20.00 \$50.00 \$0.35 \$0.50	-
3. Repair (Base Fee) *Plus per each 100 sq. ft. or fraction thereof exceeding 200 sq. ft.	\$20.00 \$50.00 \$0.15 \$0.25	-
K. Secondary, accessory & appurtenance structures of buildings less than 200 sq. ft.	Residential	Non-residential
1. Base Fee *Plus per each 50 sq. ft. or fraction thereof of gross floor area	\$20.00 \$50.00 \$6.00	\$30.00 \$100.00 \$9.00
L. Sidewalk	Residential	Non-residential
1. Public (per block) *Each additional sidewalk block	\$7.00 \$10.00 \$5.00	\$14.00 \$20.00 \$10.00
2. Service walk (Base Fee) *Plus per each 100 sq. ft. or fraction thereof exceeding 200 sq. ft.	\$7.00 \$10.00 \$2.00	\$14.00 \$20.00 \$4.00
M. Rain Garden, Pervious Paver, and Driveway Installations	Residential	Non-residential
1. City Engineer review and inspection fee per hour - applicant will be required to fill out a Professional Services Fee Application	\$93.00 \$100.00	\$93.00 \$100.00

1305.09 1305.08 FEES FOR BUILDING PERMITS.

The fees in this section are subject to the assessment as indicated in Section 1305.18
1305.16. All permits are non-refundable.

A. Residential dwelling structures	Residential	Non-residential
1. New dwelling unit Base Fee *Plus per sf fee of: each sf 100 sq. ft. or fraction thereof of gross floor area including basement and attached garage exceeding 2,000 sq. ft.	\$400.00 \$5.00 \$0.20	-
2. Additions to dwelling units Base fee *Plus per sf fee of: each 100 sq. ft. or fraction thereof of gross floor area including basement and attached garage	\$80.00 \$100.00 \$10.00 \$0.20	-
3. Alterations to dwelling units (Interior and Exterior) includes rehabilitation, damage repair and fire damage Base fee *Plus per sf fee of: each 100 sq. ft. or fraction thereof of gross floor area including basement and attached garage *Plus additional repair fees for roofing, windows, exterior wall covering	\$50.00 \$100.00 \$5.00 \$0.20 See Repairs #4	-
4. Repair of dwelling units including the following, per incident: Repair of structure, Roofing, Windows replacement, Exterior Wall Covering. (a) Repair of structure (b) Roofing (c) Windows replacement (d) Exterior wall covering	\$35.00 \$50.00 \$35.00 \$50.00 \$35.00 \$50.00 \$35.00 \$50.00	-
5. Secondary, accessory & appurtenance structures of buildings greater than 200 sq. ft. Base fee *Plus per sf fee of: each 50 sq. ft. or fraction thereof of gross floor area	\$20.00 \$50.00 \$6.00 \$0.15	-
6. Exterior decks Base fee *Plus per each 100 sq. ft. of gross floor area or fraction thereof exceeding 200 sq. ft.	\$30.00 \$50.00 \$8.00	
7. Demolition of residential structures Per sq. ft. of gross floor areas on all stories Minimum	\$0.05 \$100.00	-
8. Dumpster enclosures	\$25.00	-
9. Residential Occupancy Permit	\$25.00	-
B. Non-residential buildings or structures	Residential	Non-residential
1. New building or structure Per sq. ft. of gross floor area of all stories Minimum	-	\$0.25 \$0.50 \$2,000.00
2. Additions to buildings or structures Per sq. ft. of gross floor area of all stories Minimum	-	\$0.30 \$0.50 \$500.00 \$1,000.00
3. Alterations to buildings or structures Per sq. ft. of gross floor area of all stories Minimum	-	\$0.35 \$0.50 \$250.00 \$500.00

4. Repairs to buildings or structures (a) Repair of structure (b) Roofing (c) Windows replacement (d) Exterior wall covering	-	\$75.00 \$150.00 \$75.00 \$150.00 \$75.00 \$150.00 \$75.00 \$150.00
5. Secondary, accessory and appurtenance structures of buildings greater than 120 sq. ft. Base fee *Plus per sf fee of: each 50 sq. ft. or fraction thereof of gross floor area	-	\$30.00 \$75.00 \$9.00-\$0.50
6. Demolition of buildings or structures Per sq. ft. of gross floor areas on all stories Minimum	-	\$0.10 \$150.00 \$300.00
7. Dumpster enclosure	-	\$35.00 \$100.00
8. Non-residential occupancy permit	-	\$25.00

1305.10 1305.09 FEES FOR MISCELLANEOUS PERMITS.

The fees in this section are subject to the assessment as indicated in Section 1305.18

1305.16. All permits are non-refundable.

A. Antenna or Satellite Dish	Residential	Non-residential
1. One meter or less	No charge	No charge
2. Larger than one meter in diameter	\$50.00	\$60.00
B. A. Lawn Sprinkler Systems	Residential	Non-residential
1. Base fee	\$30.00 \$60.00	\$40.00 \$100.00
Note: The above fee is only for the installation of a lawn sprinkler system with a lawn or yard area. A separate and additional plumbing permit shall be obtained to install the required backflow device and to connect the lawn sprinkler system to the potable water system. Only registered plumbing contractors may obtain a plumbing permit. An electrical permit is also required for low voltage controllers and/or valves. Only registered electrical contractors may obtain an electrical permit.		
2. Fees for any one lawn sprinkler system including plumbing and/or electrical fees shall not exceed	\$60.00	\$70.00
C. Lot Clearing, Grading and/or Filling of Lots	Residential	Non-residential
1. For work that is not part of another permit issued herein	\$80.00	\$90.00
D. B. Signs	Residential	Non-residential
1. New Sign Per face *Plus per sq. ft.	\$30.00 \$0.35	\$40.00 \$60.00 \$0.45
2. Relocated; altered size; altered advertising copy Per face	\$20.00	\$30.00 \$60.00
3. Restored or repaired with no change in size, location or advertising copy	No charge	No charge
Note: An electrical permit may also be required for electric signs.		
E. C. Swimming Pools	Residential	Non-residential
1. In ground	\$100.00	-

2. Above ground	\$50.00	-
Note: Above fees are for general trades permit only. Additional permit(s) may also be required; i.e. electric, plumbing, HVAC		
F. Tents and Membrane Lawn Sprinkler Systems	Residential	Non-residential
1. Over 200 sq. ft.	\$10.00	\$20.00
2. Canopies over 400 sq. ft.	\$20.00	\$40.00
—Note: Additional fees are required for temporary lighting and exit signage		

1305.11 1305.10 FEES FOR PLUMBING, WATER, SEWER AND FUEL GAS WORK.

The fees in this section are subject to the assessment as indicated in Section 1305.18 1305.16. All permits are non-refundable.

A. New construction of; addition to; alteration to; plumbing, water service and sewer systems	Residential	Non-residential
1. Base fee for any one system or any combination of systems	\$35.00 \$50.00	\$40.00 \$75.00
Plus:		
*Per each plumbing fixture	\$5.00	\$6.00
*Per each plumbing appliance	\$3.50	\$4.50
*Per each new water connection/disconnection to a lateral, main or branch of a main	\$25.00	\$35.00
*Per each new sewer connection/disconnection to a lateral, main or branch of a main	\$50.00	\$60.00
B. New construction of; addition to; alteration to; fuel gas systems	Residential	Non-residential
1. Base fee	\$30.00 \$50.00	\$40.00 \$75.00
Plus:		
*Per each appliance opening	\$4.00	\$5.00
C. Repair of plumbing; water; sewer; fuel gas systems	Residential	Non-residential
1. Per building or structure	\$35.00 \$50.00	\$45.00 \$75.00
2. Storm sewer system that is part of a driveway repair; storm sewer system that is part of a garage slab repair; storm sewer system that is part of a foundation repair	\$15.00 \$25.00	\$25.00 \$50.00

1305.12 1305.11 FEES FOR ELECTRICAL WORK.

The fees in this section are subject to the assessment as indicated in Section 1305.18 1305.16. All permits are non-refundable.

A. Residential dwelling structures	Residential	Non-residential
1. New electrical systems Per each dwelling unit Additional fees	\$130.00 Exempt	-
2. Addition to electrical systems Base fee for each dwelling unit affected *Plus additional fees	\$35.00 \$50.00 TBD	-
3. Alterations to electrical systems (rehabilitation, damage repair and fire damage)	\$35.00	-

Base fee for each dwelling unit affected *Plus per each 100 sq. ft. or fraction thereof of gross floor area	\$50.00 \$5.00	
4. New construction of; addition to; alteration to; electrical system of appurtenant building or structure Base fee *Plus additional fees	\$35.00 \$50.00 TBD	-
5. Repair of electrical systems Per building or structure Additional fees	\$35.00 \$50.00 TBD	-
B. Non-residential dwelling structures	Residential	Non-residential
1. New electrical systems Base fee *Plus per each 100 sq. ft. or fraction thereof of gross floor area	-	\$100.00 \$4.00
2. Addition to electrical systems Base fee *Plus per each 100 sq. ft. or fraction thereof of gross floor area	-	\$100.00 \$4.00
3. Alterations to electrical systems Base fee *Plus additional fees in Section (C)	-	\$100.00 TBD
4. Repair of electrical systems Per building or structure Additional fees	-	\$75.00 Exempt
C. Additional Fees	Residential	Non-residential
Each switch	\$0.50	\$0.50
Each lighting outlet of 110/240 volts	\$0.50	\$0.50
Each lighting fixture of 110/240 volts	\$0.50	\$0.50
Each receptacle of 110/240 volts other than lighting	\$0.50	\$0.50
Each receptacle of greater than 240 volts and/or 1,000 watts	\$5.00	\$5.00
Each fixture greater than 1,000 watts	\$5.00	\$5.00
Each lighting outlet; each receptacle and/or outlet; each fixture; of less than 100 volts	\$0.50	\$0.50
Each mast/meter base	\$20.00	\$20.00
Each main panel of 110 volts or greater	\$20.00	\$20.00
Each sub panel of 110 volts or greater	\$15.00	\$15.00
Each panel/sub panel of less than 110 volts	\$15.00	\$15.00
Each generator Note: Additional fuel gas permit may be required	\$30.00	\$30.00
Temporary lighting, receptacle and/or outlet installations	\$30.00	\$30.00
Temporary lighting and exit signage for tent structures	\$30.00	\$30.00
Electric sign	\$45.00	\$45.00
Each new power bus duct Per foot or fraction thereof of length	\$0.50	\$0.50
Each new motor Less than one horsepower One to ten horsepower More than ten horsepower	No charge \$5.00 \$10.00	No charge \$5.00 \$10.00
Underground service wiring	\$25.00 \$50.00	\$25.00 \$100.00
Optical fiber cable system; communication system and similar systems Base fee per system *Plus per each 1,000 sq. ft. or fraction thereof of gross area exceeding 5,000 sq. ft. per system	\$40.00 \$20.00	\$40.00 \$20.00

Co-generation systems and associated equipment	\$100.00	\$100.00
Parking lot lighting per pole	-	\$10.00
Planned Unit Residential Development private drive Lighting per pole	\$10.00	-

1305.13 1305.12 FEES FOR HVAC WORK.

The fees in this section are subject to the assessment as indicated in Section 1305.18 1305.16. All permits are non-refundable.

A. Residential dwelling structures	Residential	Non-residential
1. New heating, ventilating, air conditioning systems Per each dwelling unit Heating only Any combination of systems	\$80.00 \$100.00	-
2. Addition to heating, ventilating, air conditioning systems per each dwelling unit affected Heating only; ventilating only; air conditioning only Any combination of systems Per each appurtenant building or structure	\$50.00 \$90.00 \$35.00 \$50.00	-
3. Alterations to heating, ventilating, air conditioning systems Per each dwelling unit affected Heating only; ventilating only, air conditioning only Any combination of systems Base fee for each dwelling unit affected	\$50.00 \$90.00 \$35.00 \$50.00	-
4. Repair of heating, ventilating, air conditioning systems	\$35.00 \$50.00	
B. Non-residential structures	Residential	Non-residential
1. New heating, ventilating, air conditioning systems Base fee *Plus per each 100 sq. ft. or fraction thereof of gross floor area	-	\$100.00 \$150.00 \$4.00
2. Addition to heating, ventilating, air conditioning systems Base fee *Plus per each 100 sq. ft. or fraction thereof of gross floor area	-	\$75.00 \$150.00 \$4.00
3. Alterations to heating, ventilating, air conditioning systems Base fee *Plus per each 100 sq. ft. or fraction thereof of gross floor area	-	\$75.00 \$150.00 \$4.00
4. Repair of heating, ventilating, air conditioning systems Per system	-	\$60.00 \$150.00

1305.14 1305.13 FEES FOR FIRE PROTECTION SYSTEMS WORK.

The fees in this section are subject to the assessment as indicated in Section 1305.18 1305.16. All permits are non-refundable.

A. Fire alarm, smoke detection, CO detection and similar systems	Residential	Non-residential
Base fee per system	\$50.00	\$60.00
*Plus per each device	-	\$75.00 \$1.50
B. Fire suppression systems	Residential	Non-residential
1. New sprinkler system Base fee *Plus each sprinkler head	\$50.00 \$1.50	\$60.00 \$75.00 \$2.00
2. All other fire suppression systems Base fee for each system *Plus per each 100 sq. ft. or fraction thereof of gross floor area	\$50.00 \$1.50	\$60.00 \$75.00 \$2.00

3. Repair of fire suppression systems Per building or structure	\$40.00	\$50.00 \$75.00
Note: the Fire Department may also require a fee and permit for fire suppression systems. Confirm with the South Euclid Fire Department.		
C. Commercial cooking hoods	Residential	Non-residential
Base fee per hood	-	\$100.00 \$200.00
*Plus suppression fee indicated in Section 1305.14 1305.13B.		TBD
D. Smoke evacuation system	Residential	Non-residential
Base fee per system	-	\$200.00

~~1305.15~~ **1305.14 FEES NOT SPECIFIED; NO CHARGES PERMIT.**

(a) The fee for a permit to perform any work regulated by Part Thirteen, Building Code of the South Euclid Codified Ordinances, and not otherwise specified in Chapter 1305, shall be one-half of one percent of the estimated cost of the work, except that no permit shall be less than ~~thirty dollars (\$30.00)~~ **fifty dollars (\$50.00).**

(b) All work performed for the City of South Euclid shall be performed by contractors registered to work in the City. A “no charge” permit shall be obtained by the contractor(s) performing the work for the City. All other regulations pertaining to permits shall be followed.

(c) If a contractor performing work in the City requests to have an inspection outside of the normal working hours of the Building Department, a fee of ~~\$50.00~~ **\$75.00** must be paid for each requested inspection. **In extenuating circumstances, it is at the discretion of the Building Commissioner to determine a reasonable cost for this service.**

~~1305.16 SENIOR CITIZEN EXEMPTION.~~

~~Senior citizens upon furnishing satisfactory proof of financial hardship or inability to pay the required fee shall be exempt from the permit fee for the installation of a hot water heater as provided for in Section ~~1305.11~~. Proof of senior citizen status (i.e. over 65) and ownership of the real estate to be improved shall be furnished to the Building Commissioner at the time of making application for permit.~~

~~1305.17~~ **1305.15 DEPOSITS REQUIRED FOR EXPENSES OF CONSULTANTS, INSPECTIONS AND OTHER EXPENSES IN BUILDING AND/OR ZONING MATTERS.**

(a) When a property owner or an authorized agent for a property owner files a building and/or zoning application or an application of appeal, funds shall accompany and, be deposited with the Director of Finance, to pay for professional services, inspections and other expenses that shall be incurred by the City in consideration of such application. Such deposit shall be made in accordance with the following schedule and shall be in addition to any other zoning and/or building fees required by other ordinances:

<u>Type of Proposal or Application</u>	<u>Amount</u>
(1) Additions and/or alterations to one, two and three family residences	No deposit required
The City will bill applicant for expenses incurred.	
(2) New one, two and three family residences abutting a public right-of-way	\$750.00
(3) Minor subdivisions	No deposit required
The City will bill applicant for expenses incurred.	
(4) Major subdivisions - not part of a Planned Unit Residential Development	\$8,000.00
(5) Conditional use - Planned Unit Residential Development	\$12,000.00
(6) Conditional use - except PURD	No deposit required
The City will bill applicant for expenses incurred.	
(7) Condominium developments	\$12,000.00
(8) Commercial - new, alterations and/or additions that require site review	\$3,000.00
(9) Commercial - new, alterations and/or additions that do not require site review	\$800.00

(10) Rezoning application

No deposit
required
\$500.00

(b) No application shall be accepted until all required fees and/or deposits are received by the Director of Finance. In the event the applicant withdraws his application after receipt by the City any expenses incurred by the City prior to withdrawal will be paid from the deposit and the remaining returned to the applicant.

(c) Upon failure to deposit the funds required by this section, the City may dismiss an application or indefinitely defer an application until such funds are received.

(d) All professional fees, inspection fees and other expenses incurred by the City in considering an application shall be paid from the funds deposited with the Director of Finance pursuant to this section. If such funds are depleted to thirty percent of the originally deposited funds, the applicant shall make an additional deposit equal to the funds depleted so that the fund will equal the amount originally deposited.

(e) All funds not expended shall be returned to the applicant within a reasonable amount of time following the completion of the project for which the funds were deposited.

(f) "Professional services" shall mean services rendered by the City Engineer, the City Planning Consultant, the City Architect, the Director of Law, the City Plans Examiner, inspectors and/or other consultants required by the City, all under special hourly rates established by contracts with the City.

1305.18 1305.16 OHIO BOARD OF BUILDING STANDARDS.

(a) The Building Commissioner is hereby authorized and directed commencing July 5, 1993, to collect and remit on behalf of the Board of Building Standards an assessment equal to three percent of the prescribed building permit fees on non-residential structures as required by Senate Bill 359 and Ohio Administrative Code 4101:2-1-50.

(b) For residential structures, an assessment equal to one percent of the prescribed permit fee is required in accordance with the Board of Building Standards.

Section 2: That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees on or after November 25, 1975, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Ordinance shall take effect and be enforced from and after the earliest period allowed by law and upon signature of the mayor.

Passed this _____ day of _____, 2021.

Joseph Frank, President of Council

Attest:

Approved:

Keith A. Benjamin, Clerk of Council

Georgine Welo, Mayor

Approved as to form:

Michael P. Lograsso, Director of Law

CITY OF SOUTH EUCLID, OHIO

RESOLUTION NO.: 56-21
INTRODUCED BY: Frank
REQUESTED BY: Planning Commission

November 8, 2021

A RESOLUTION

GRANTING A CONDITIONAL USE PERMIT TO "AMPLIFY DISPENSARIES, LLC, dba BUCKEYE RELIEF" MEDICAL MARIJUANA DISPENSARY, LOCATED AT 1992-1994A WARRENSVILLE CENTER ROAD IN THE CITY OF SOUTH EUCLID, OHIO.

WHEREAS, in accordance with Chapter 790 "Medical Marijuana Control" of the City of South Euclid Codified Ordinances, medical marijuana dispensaries are permitted in the City of South Euclid as a conditional use; and

WHEREAS, the Planning Commission, after careful study, has recommended to Council in a vote of 4-0 that a Conditional Use Permit be granted to "Amplify Dispensaries, LLC, dba Buckeye Relief" Medical Marijuana Dispensary located at 1992-1994A Warrensville Center Road upon receiving a license to operate said dispensary from the State of Ohio; and

WHEREAS, notice of a public hearing on the aforesaid requested Conditional Use Permit has been duly given, and a full public hearing has been held thereon by the Planning Commission pursuant to such notice and as prescribed by law; and

WHEREAS, the Council of the City of South Euclid deems that the aforesaid Conditional Use Permit should be given in that the standards set forth in Chapter 790 of the South Euclid Codified Ordinances have been achieved.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of South Euclid, Ohio:

Section 1: That a Conditional Use Permit is hereby granted to "Amplify Dispensaries, LLC, dba Buckeye Relief" Medical Marijuana Dispensary, located at 1992-1994A Warrensville Center Road in the City of South Euclid, Ohio, per the following conditions:

- Condition 1:** All requirements for medical marijuana dispensaries, as defined in Chapter 790 "Medical Marijuana Control" of the South Euclid Codified Ordinances, shall be followed at all times.
- Condition 2:** The dispensary is granted a license to operate by the State of Ohio.

Section 2: That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees on or after November 25, 1975, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in full force from and after the earliest period allowed by law and upon signature of the Mayor.

Passed this _____ day of _____, 2021.

Joseph A. Frank, President of Council

Attest:

Approved:

Keith A. Benjamin, Clerk of Council

Georgine Welo, Mayor

Approved as to form:

Michael P. Lograsso, Director of Law

CITY OF SOUTH EUCLID, OHIO

RESOLUTION NO.: 57-21
INTRODUCED BY: Frank
REQUESTED BY: Planning Commission

November 8, 2021

A RESOLUTION

GRANTING A CONDITIONAL USE PERMIT TO "CAMPBELL HILL VENTURES, LLC, dba BEYOND/HELLO" MEDICAL MARIJUANA DISPENSARY, LOCATED AT 14481 CEDAR ROAD IN THE CITY OF SOUTH EUCLID, OHIO.

WHEREAS, in accordance with Chapter 790 "Medical Marijuana Control" of the City of South Euclid Codified Ordinances, medical marijuana dispensaries are permitted in the City of South Euclid as a conditional use; and

WHEREAS, the Planning Commission, after careful study, has recommended to Council in a vote of 4-0 that a Conditional Use Permit be granted to "Campbell Hill Ventures, LLC, dba Beyond/Hello" Medical Marijuana Dispensary located at 14481 Cedar Road upon receiving a license to operate said dispensary from the State of Ohio; and

WHEREAS, notice of a public hearing on the aforesaid requested Conditional Use Permit has been duly given, and a full public hearing has been held thereon by the Planning Commission pursuant to such notice and as prescribed by law; and

WHEREAS, the Council of the City of South Euclid deems that the aforesaid Conditional Use Permit should be given in that the standards set forth in Chapter 790 of the South Euclid Codified Ordinances have been achieved.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of South Euclid, Ohio:

Section 1: That a Conditional Use Permit is hereby granted to "Campbell Hill Ventures, LLC, dba Beyond/Hello" Medical Marijuana Dispensary, located at 14481 Cedar Road in the City of South Euclid, Ohio, per the following conditions:

- Condition 1:** All requirements for medical marijuana dispensaries, as defined in Chapter 790 "Medical Marijuana Control" of the South Euclid Codified Ordinances, shall be followed at all times.
- Condition 2:** The dispensary is granted a license to operate by the State of Ohio.

Section 2: That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees on or after November 25, 1975, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in full force from and after the earliest period allowed by law and upon signature of the Mayor.

Passed this _____ day of _____, 2021.

Joseph A. Frank, President of Council

Attest:

Approved:

Keith A. Benjamin, Clerk of Council

Georgine Welo, Mayor

Approved as to form:

Michael P. Lograsso, Director of Law

Memorandum

To: Members of Council

From: Keith Ari Benjamin, Director of Community Services

Date: October 8, 2020

RE: Ord. 23-21 ODOT Cedar Road Resurfacing Project with City of University Heights.

As you are aware, the Cedar Road Resurfacing Project was originally scheduled to take place during the summer of 2021 as a collaborative project between the City of South Euclid and the City of University Heights. However, the project was delayed by University Heights and postponed until 2022.

The Ohio Department of Transportation will be facilitating the project on behalf of South Euclid and University Heights and we expect that the total costs will remain approximately the same. The majority of this project (approximately \$1.56 million) is funded through collaborative grants received from the following agencies:

- o Federal/State Funding: \$1,319,256
- o Cuyahoga County Dept. Public Works Allocation: \$ 250,000

The remaining costs will be split between the City of University Heights (70%) and City of South Euclid (30%). **The City of South Euclid's total cost for our share of the project will be approximately \$72,000 or 30%.**

Pursuant to the Agreement with University Heights, the City of South Euclid was responsible for providing preliminary and pre-construction engineering and University Heights is responsible for providing construction engineering services.

Please don't hesitate to let me or City Engineer Blackley know if you have any questions or need additional information.

Thank you.



Keith Ari Benjamin <kbenjamin@seuclid.com>

FW: PID 112495; CUY Cedar Road; South Euclid; Preliminary Consent Legislation

7 messages

Andy Blackley <ablackley@hovancsek.com>

Tue, Sep 28, 2021 at 2:53 PM

To: Keith Benjamin <kbenjamin@seuclid.com>, Anthony DiRenzo <adirenzo@hovancsek.com>, James Anderson <janderson@seuclid.com>

Andrew K. Blackley, P.E.

South Euclid City Engineer

President

Stephen Hovancsek and Associates, Inc.

2 Merit Drive

Richmond Heights, Ohio 44143

216-731-6255 office

216-731-4483 fax

216-780-6964 cell

From: Laurie.Scarmuzzi@dot.ohio.gov [mailto:Laurie.Scarmuzzi@dot.ohio.gov]

Sent: Tuesday, September 28, 2021 2:34 PM

To: mayor@seuclid.com; Andy Blackley <ablackley@hovancsek.com>

Cc: Khalil.Haddad@dot.ohio.gov; Natalie.Conley@dot.ohio.gov; Keri.Welch@dot.ohio.gov

Subject: PID 112495; CUY Cedar Road; South Euclid; Preliminary Consent Legislation

Mayor Welo,

Attached is a draft preliminary legislation for the **resurfacing and improvement of pedestrian crossings on Cedar Road (CR-23) from South Taylor Road to South Green Road (suspending and resuming work at concrete section from Fenwick Rd to Miramar Blvd) in the Cities of University Heights and South Euclid; (PID 112495 CUY-Cedar Road).**

The City of University Heights is the sponsoring agency and will be the contractual agent for this project. We

will only invoice the City of University Heights and it will be the responsibility of the City of University Heights to pay for South Euclid's share of the project in accordance with University Heights' and South Euclid's Cooperative Agreement.

Please have consent legislation enacted by the City of South Euclid which includes language referencing the Cooperative Agreement between the City of South Euclid and the City of University Heights.

If you wish the Ohio Department of Transportation to proceed with the proposed work, please have the legislation enacted by the City as soon as possible and return (1) original signature certified copy to this office.

If you have any questions, please contact us.

Laurie Scarmuzzi

Transportation Engineer 2, Planning


ODOT District 12: Cuyahoga, Geauga & Lake Counties

5500 Transportation Blvd., Garfield Heights, OH 44125

216.584.2132

transportation.ohio.gov



 PID112495_2021-09-28_SEuclid_PL-Consent.pdf
123K

CITY OF SOUTH EUCLID, OHIO

ORDINANCE NO.: 23-21
INTRODUCED BY: Frank
REQUESTED BY: Mayor

November 8, 2021

AN ORDINANCE

AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE RESURFACING AND IMPROVEMENT OF CEDAR ROAD (PID #112495) IN THE CITY OF SOUTH EUCLID, OHIO (LPA).

WHEREAS, the City of South Euclid and the City of University Heights have determined the need for the described project:

Resurfacing and improvement of pedestrian crossings on Cedar Road (CR-23) from South Taylor Road to South Green Road (suspending and resuming work at concrete section from Fenwick Rd to Miramar Blvd) in the Cities of University Heights and South Euclid.

NOW THEREFORE, be it ordained by the City of South Euclid of Cuyahoga County, Ohio.

Section 1: Consent Statement

The following is an ordinance enacted by the City of South Euclid of Cuyahoga County, Ohio, hereinafter referred to as the Local Public Agency (LPA). Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project as detailed in the LPA-ODOT-Let Agreement entered into between the parties, if applicable.

Section 2: Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the development and construction of the above described project and shall enter into a LPA Federal ODOT Let Project Agreement, if applicable, as well as any other agreements necessary to develop and construct the Project. The City of South Euclid, as LPA, agrees to the City of University Heights as the contractual agency for the LPA. The entire cost and expense will be provided by the City of University Heights. No financial participation will be required by the LPA. The LPA agrees to pay 100% of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.

Section 3: Authority to Sign

The LPA hereby authorizes the Mayor of the City of South Euclid to enter into and execute contracts with the Director of Transportation which are necessary to develop plans for and to complete the above-described project; and to execute contracts with ODOT pre-qualified consultants for the preliminary engineering phase of the Project.

Upon request of ODOT, the Mayor is also empowered to execute any appropriate documents to affect the assignment of all rights, title, and interests of the City of South Euclid to ODOT arising from any (LPA) agreement with its consultant in order to allow ODOT to direct additional or corrective work, recover damages due to errors or omissions, and to exercise all other contractual rights and remedies afforded by law or equity.

Section 4: Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs. The LPA agrees that all utility accommodation, relocation and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

Section 5: Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable State and Federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for the maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public highway purposes.

Section 6: That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees on or after November 25, 1975, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 7: That this Ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise shall take effect and be in force after the earliest period allowed by law.

Passed this _____ day of _____, 2021.

Joseph Frank, President of Council

Attest:

Approved:

Keith A. Benjamin, Clerk of Council

Georgine Welo, Mayor

Approved as to form:

Michael P. Lograsso, Director of Law



COME TOGETHER & THRIVE

MEMORANDUM

To: Members of City Council
From: Keith A. Benjamin
Date: November 5, 2021
Re: Ordinance 24-21 Annual Temporary Appropriations for FY2022

Ordinance 24-21 is the annual temporary appropriation of funds for fiscal year 2022, which allows the city to remain in business until such time as City Council reviews and approves the 2022 fiscal year budget prior to March 31, 2022.

Please don't hesitate to contact Finance Director Wendt if you have any questions or need additional information.

Thank you.

CITY OF SOUTH EUCLID, OHIO

ORDINANCE NO.: 24-21
 INTRODUCED BY: Frank
 REQUESTED BY: Mayor

November 8, 2021

AN ORDINANCE

TO MAKE TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF SOUTH EUCLID, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022; AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to establish temporary appropriations for 2022; and

WHEREAS, certain obligations must be met as they become due.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of South Euclid, Ohio:

Section 1: That to provide temporarily for the current regular annual appropriations, the following appropriations are hereby established as effective as of January 1, 2022.

Section 2: That there be appropriated from the General Fund:

PROGRAM I - Security of Persons and Property

POLICE DEPARTMENT - 1110

Personal Services	\$1,235,011	
Other Charges	<u>85,876</u>	
Total Police Department		\$1,320,887

POLICE - ADMINISTRATIVE - 1111

Personal Services	\$32,512	
Other Charges	<u>250</u>	
Total Police Department-Administrative		\$32,762

POLICE - SCHOOL GUARDS - 1112

Personal Services	\$29,357	
Other Charges	<u>500</u>	
Total Police Department-School Guards		\$29,857

POLICE - CORRECTIONS - 1113

Personal Services	\$0	
Other Charges	<u>0</u>	
Total Police Department-Corrections		\$0

FIRE DEPARTMENT - 1120

Personal Services	\$1,020,860	
Other Charges	<u>91,875</u>	
Total Fire Department		\$1,112,735

FIRE HYDRANTS - 1122

Other Charges	<u>8,871</u>	
Total Fire Hydrants		\$8,871

DISPATCHERS - 1130

Personal Services	\$0	
Other Charges	<u>146,265</u>	
Total Dispatchers		\$146,265

TOTAL PROGRAM I \$2,651,377

PROGRAM II - Public Health & Welfare Services

SUPPORT OF PRISONERS - 2210

Other Charges	<u>\$20,325</u>	
Total Public Health & Welfare		\$20,325

TOTAL PROGRAM II \$20,325

PROGRAM III - Leisure Time Activities

RECREATION - 3310

Personal Services	\$19,083	
Other Charges	<u>10,913</u>	

Total Recreation \$29,996

COMMUNITY CENTER - 3350

Personal Services \$60,851
Other Charges 18,388

Total Community Center \$79,239

TOTAL PROGRAM III \$109,235

PROGRAM IV - Community Environment

BUILDING DEPARTMENT - 4410

Personal Services \$231,444
Other Charges 1,660

Total Building Department \$233,104

ECONOMIC DEVELOPMENT - 4430

Personal Services \$50,529
Other Charges 28,663

Total Economic Development \$79,192

COMMUNITY RELATIONS - 4440

Personal Services \$21,264
Other Charges 24,575

Total Community Relations \$45,839

CITY BOARDS & COMMISSIONS - 4450

Personal Services \$9,763
Other Charges 1,113

Total Boards & Commissions \$10,876

YOUTH INITIATIVE - 4460

Personal Services \$7,251
Other Charges 10,875

Total Youth Initiative \$18,126

TOTAL PROGRAM IV \$387,137

PROGRAM V - Basic Utility Service

REFUSE COLLECTION & DISPOSAL - 5510

Other Charges \$405,000

Total Refuse Collection & Disposal \$405,000

CURBSIDE RECYCLING - 5520

Personal Services \$24,626
Other Charges 3,175

Total Curbside Recycling \$27,801

TOTAL PROGRAM V \$432,801

PROGRAM VI - Transportation

SERVICE DEPARTMENT - 6610

Personal Services \$69,255
Other Charges 56,688

Total Service Department \$125,943

GARAGE - 6620

Personal Services \$52,877
Other Charges 57,500

Total Garage \$110,377

TOTAL PROGRAM VI \$236,320

PROGRAM VII - General Government

MAYOR'S OFFICE - 7710

Personal Services \$49,712
Other Charges 9,509

Total Mayor's Office		\$59,221	
<u>LEGISLATIVE ACTIVITIES (CITY COUNCIL) - 7720</u>			
Personal Services	\$24,595		
Other Charges	11,000		
	<hr/>		
Total Legislative Activities (City Council)		\$35,595	
<u>FINANCE ADMINISTRATION - 7730</u>			
Personal Services	\$94,628		
Other Charges	16,575		
	<hr/>		
Total Finance Administration		\$111,203	
<u>INCOME TAX ADMINISTRATION (RITA) - 7731</u>			
Personal Services	\$0		
Other Charges	128,750		
	<hr/>		
Total Income Tax Administration		\$128,750	
<u>LEGAL ADMINISTRATION - 7740</u>			
Personal Services	\$55,569		
Other Charges	111,700		
	<hr/>		
Total Legal Administration		\$167,269	
<u>JUDICIAL ACTIVITIES (MUNICIPAL COURT) - 7750</u>			
Personal Services	\$182,062		
Other Charges	13,177		
	<hr/>		
Total Judicial Activities (Municipal Court)		\$195,239	
<u>CIVIL SERVICE COMMISSION - 7760</u>			
Personal Services	\$1,940		
Other Charges	8,038		
	<hr/>		
Total Civil Service Commission		\$9,978	
<u>ENGINEERING - 7770</u>			
Personal Services	\$5,584		
Other Charges	1,050		
	<hr/>		
Total Engineering		\$6,634	
<u>MUNICIPAL COMPLEX - 7780</u>			
Personal Services	\$2,672		
Other Charges	145,425		
	<hr/>		
Total Municipal Complex		\$148,097	
<u>GENERAL SERVICES - 7790</u>			
Personal Services	\$10,500		
Other Charges	150,705		
	<hr/>		
Total General Services		\$161,205	
<u>INSURANCE - 7791</u>			
Personal Services	\$0		
Other Charges	64,000		
	<hr/>		
Total Insurance		\$64,000	
<u>TRANSFERS/ADVANCES OUT -9910/9920</u>			
Other Charges	\$545,500		
	<hr/>		
		\$545,500	
TOTAL PROGRAM VII		\$1,632,691	
TOTAL GENERAL FUND		\$5,469,886	

Section 3: That there be appropriated from the Special Revenue Funds:

OPERATION HOME IMPROVEMENT (FUND 103/104)

Other Charges	<hr/>	\$0	
Total		\$0	

COPS GRANT (FUND 106)

Personal Services	\$0		
Other Charges	<u>0</u>		
Total		\$0	
<u>COMMUNITY DIVERSION PROGRAM (FUND 107)</u>			
Personal Services	\$2,951		
Other Charges	<u>1,186</u>		
Total		\$4,137	4,137
<u>STREET CONSTRUCTION & MAINTENANCE (FUND 202)</u>			
Personal Services	\$254,094		
Other Charges	<u>69,800</u>		
Total		\$323,894	323,894
<u>STATE HIGHWAY IMPROVEMENT (FUND 203)</u>			
Personal Services	\$0		
Other Charges	<u>12,500</u>		
Total		\$12,500	12,500
<u>PARKING LOTS & PARKING METERS (FUND 205)</u>			
Personal Services	\$0		
Other Charges	<u>0</u>		
Total		\$0	-
<u>SWIMMING POOLS (FUND 206)</u>			
Personal Services	\$43,758		
Other Charges	<u>24,344</u>		
Total		\$68,102	68,102
<u>PERMISSIVE MOTOR VEHICLE TAX (FUND 207)</u>			
Other Charges	<u>\$40,000</u>		
Total		\$40,000	40,000
<u>HUD GRANT - NSP 3 (FUND 215)</u>			
Other Charges	<u>\$0</u>		
Total		\$0	
<u>POLICE RANGE (FUND 220)</u>			
Other Charges	<u>\$8,100</u>		
Total		\$8,100	
<u>LAW ENFORCEMENT TRUST (FUND 221)</u>			
Other Charges	<u>\$27,500</u>		
Total		\$27,500	35,600
<u>FEMA FIREFIGHTERS GRANT (FUND 222)</u>			
Other Charges	<u>\$376</u>		
Total		\$376	
<u>SAFETY FORCES LEVY (FUND 410)</u>			
Personal Services	\$480,000		
Other Charges	<u>7500</u>		
Total		\$487,500	
<u>STREET LIGHTING (FUND 511)</u>			
Other Charges	<u>\$117,875</u>		
Total		\$117,875	605,751
<u>SEWER MAINTENANCE (516)</u>			
Personal Services	\$117,180		
Other Charges	<u>7,120</u>		
Total		\$124,300	124,300
<u>SEWER REHABILITATION (517)</u>			

Other Charges	<u>\$100</u>		
Total		\$100	
<u>POLICE PENSION (FUND 614)</u>			
Other Charges	<u>\$30,250</u>		
Total		\$30,250	
<u>FIRE PENSION (FUND 615)</u>			
Other Charges	<u>\$30,250</u>		
Total		\$30,250	
<u>SICK LEAVE BENEFIT (FUND 926)</u>			
Other Charges	<u>\$15,000</u>		
Total		\$15,000	
<u>SALARY RESERVE (FUND 927)</u>			
Other Charges	<u>\$0</u>		
Total		\$0	\$75,600
TOTAL SPECIAL REVENUE FUNDS:			\$1,289,884

Section 4: That there be appropriated from the Bond Retirement Funds:

<u>GENERAL BOND RETIREMENT (FUND 327)</u>			
Other Charges	<u>\$13,354</u>		
Total		\$13,354	\$13,354
<u>RECREATION BOND RETIREMENT (FUND 328)</u>			
Other Charges	<u>\$0</u>		
Total		\$0	\$0
<u>SPECIAL ASSESSMENT BOND RETIREMENT (FUND 510)</u>			
Other Charges	<u>\$0</u>		
Total		\$0	\$0
TOTAL BOND RETIREMENT FUNDS:			\$13,354

Section 5: That there be appropriated from the Capital Project Funds:

CAPITAL PROJECT FUNDS

<u>GENERAL IMPROVEMENT & REPAIR (FUND 408)</u>			
Other Charges	<u>\$202,188</u>		
Total		\$202,188	202,188
<u>SAFETY FORCES VEHICLES (FUND 409)</u>			
Other Charges	<u>\$43,750</u>		
Total		\$43,750	\$43,750
<u>POLICE VEHICLES & EQUIPMENT (FUND 411)</u>			
Other Charges	<u>\$1,000</u>		
Total		\$1,000	
<u>ENERGY EFFICIENCY (FUND 415)</u>			
Other Charges	<u>\$71,585</u>		
Total		\$71,585	72585
<u>WATER DISTRIBUTION INFRASTRUCTURE (FUND 424)</u>			
Other Charges	<u>\$108,875</u>		
Total		\$108,875	108,875
<u>ROAD RESURFACING (FUND 425)</u>			
Other Charges	<u>\$201,318</u>		
Total		\$201,318	201,318
<u>FLOOD CONTROL (FUND 426)</u>			

Other Charges	<u>\$546,515</u>		
Total		\$546,515	546,515
<u>SIDEWALK IMPROVEMENT PROGRAM (FUND 427)</u>			
Other Charges	<u>\$1</u>		
Total		\$1	1
<u>STAN HOPE PARKING LOT (FUND 430)</u>			
Other Charges	<u>\$713</u>		
Total		\$713	
<u>ISSUE II PROJECTS (FUND 431)</u>			
Other Charges	<u>\$0</u>		
Total		\$0	
<u>LAND ACQUISITION (FUND 440)</u>			
Other Charges	<u>\$350,637</u>		
Total		\$350,637	351,350
TOTAL CAPITAL PROJECT FUNDS:			\$1,526,582
<u>TRUST & AGENCY (FUND 917)</u>			
Other Charges	<u>\$495,741</u>		
Total		\$495,741	
TOTAL TRUST & AGENCY FUND:			\$495,741
GRAND TOTAL			<u>\$8,795,446</u>

Section 6: That the City Finance Director is hereby authorized to draw warrants for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore, approved by the Board of Officers authorized by law to approve same, or an ordinance or resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance. Provided further, that the appropriation for contingencies can be expended upon approval of a two-thirds vote of Council for items constituting a legal obligation against the City for purposes other than those covered by other specific

Section 7: That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees on or after November 25, 1975, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements,

Section 8: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City and for further reason that funds cannot be properly disbursed in 2018 unless this Ordinance goes into immediate effect. Wherefore, this Ordinance shall take effect upon passage and approval.

Passed this _____ day of _____, 2021

Joseph Frank, President of Council

Approved:

Georgine Welo, Mayor

Attest:

Keith A. Benjamin, Clerk of Council

Approved as to form:

Michael Lograsso, Director of Law

MEMORANDUM

To: Members of City Council
From: Keith Benjamin, Director of Community Services
Date: November 5, 2021
Re: Resolution to Apply for CDBG Funds

Attached is legislation authorizing the Director of Community Services to apply to the Cuyahoga County Department of Development for Community Development Block Grant Funds to fund for improvements at Quarry Park North, including the purchase of new playground equipment for youth and teens.

The application is reimbursement grant, so if awarded the City must appropriate funds for the project, which will be reimbursed by the County upon submittal of the final report.

Please place the legislation on first reading tonight as the Resolution cannot be passed prior to a Public Hearing regarding the proposed grant application. Cuyahoga County requires that applicants hold a Public Hearing regarding any proposed applications for Community Development Block Grant Funds.

Please let me know if you have any questions or need additional information.

Thank you.

CITY OF SOUTH EUCLID, OHIO

RESOLUTION NO.: 52-21
INTRODUCED BY: Frank
REQUESTED BY: Mayor

November 8, 2021

A RESOLUTION

AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO APPLY FOR A GRANT UNDER THE CUYAHOGA COUNTY "COMPETITIVE MUNICIPAL PROGRAM": 2021-2022 COMMUNITY DEVELOPMENT BLOCK GRANT FUND; AND DECLARING AN EMERGENCY.

WHEREAS, the City of South Euclid, Ohio wishes to apply for Community Development Block Grant Funds made available through the Cuyahoga County Department of Development for the purposes of the continuing revitalization of Quarry Park North in the City of South Euclid, Ohio; and

WHEREAS, pursuant to the efforts by City Council's Citizen's Recreation Committee, the City wishes to provide for the purchase of new playground equipment for youth and teens at Quarry Park North.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of South Euclid, Ohio:

Section 1: That the Mayor be and she and the Director of Community Services are hereby authorized to submit an application for funds for a Community Development Block Grant to the Cuyahoga County Department of Development.

Section 2: That the Mayor and the Director of Finance are hereby authorized and directed to enter into such agreements with Cuyahoga County as may be necessary for the application for and receipt of Community Development Block Grant Funds and related funding, as provided by law. Said agreements shall be in substantially the same form as approved by the Director of Law.

Section 3: That the Clerk be and is hereby authorized and directed to transmit a certified copy of this Resolution to the Cuyahoga County Department of Development.

Section 4: That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees on or after November 25, 1975, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5: That this Resolution is declared to be an emergency measure necessary for the preservation of the public peace, health, and safety and for the further reason that a vital function of the municipal government is effected thereby. This Resolution shall take effect upon passage and approval.

Passed this _____ day of _____, 2021.

Joseph Frank, President of Council

Attest:

Approved:

Keith A. Benjamin, Clerk of Council

Georgine Welo, Mayor

Approved as to form:

Michael P. Lograsso, Director of Law

CITY OF SOUTH EUCLID, OHIO

RESOLUTION NO: 53-21
INTRODUCED BY: Frank
REQUESTED BY: Mayor

November 8, 2021

A RESOLUTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE OHIO AUDITOR OF STATE TO PROVIDE ANNUAL FINANCIAL STATEMENTS OF THE CITY OF SOUTH EUCLID, FOR THE YEAR ENDING DECEMBER 31, 2021 AND ISSUE AN ACCOUNTANT'S REPORT THEREON IN ACCORDANCE WITH STATEMENTS ON STANDARDS FOR ACCOUNTING AND REVIEW SERVICES (SSARSs) ISSUED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS (AICPA); AND DECLARING AN EMERGENCY.

WHEREAS, the City of South Euclid wishes to enter into an agreement with the Ohio Auditor of State to provide Annual Financial Statements of the City of South Euclid for the year ending December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of South Euclid, Ohio:

Section 1: The Mayor of the City of South Euclid is hereby authorized to enter into an agreement with the Ohio Auditor of State to provide annual financial statements of the City of South Euclid, for the year ending December 31, 2021 and issue an accountant's report thereon in accordance with statements on standards for accounting and review services issued by the American Institute of Certified Public Accountants; and declaring an emergency.

Section 2: That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees on or after November 25, 1975, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Passed this _____ day of _____, 2021.

Joseph Frank, President of Council

Attest:

Approved:

Keith A. Benjamin, Clerk of Council

Georgine Welo, Mayor

Approved as to form:

Michael P. Lograsso, Director of Law

OHIO AUDITOR OF STATE KEITH FABER



Local Government Services
88 East Broad Street, Fourth Floor
Columbus, Ohio 43215-3506
(614) 466-4717 or (800) 345-2519
ContactLGS@ohioauditor.gov

October 22, 2021

Ms. Brenda Wendt, Finance Director
City of South Euclid
1349 South Green Road
South Euclid, Ohio 44121

Dear Ms. Wendt:

This letter is to confirm our understanding of the terms and objectives of our engagement with the City of South Euclid (the City) and the nature and limitations of the services we will provide.

We will provide the following services:

Using our conversion software, Local Government Services (LGS) will compile, from information you provide, the annual financial statements of the City of South Euclid as of and for the year ending December 31, 2021, and issue an accountant's report thereon in accordance with Statements on Standards for Accounting and Review Services (SSARSs) issued by the American Institute of Certified Public Accountants (AICPA).

The objective of our engagement is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. LGS will conduct our compilation engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

LGS is not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Ms. Brenda Wendt, Finance Director
City of South Euclid
October 22, 2021
Page 2 of 6

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Our engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSs: 1) The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements; 2) The prevention and detection of fraud; 3) To ensure that the entity complies with the laws and regulations applicable to its activities; 4) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements; and 5) To provide us with documentation, and other related information that is relevant to the preparation and presentation of the financial statements; additional information that may be requested for the purpose of the preparation of the financial statements; and unrestricted access to persons within the City of South Euclid of whom we determine necessary to communicate.

As part of our engagement, LGS will issue a report that will state that we did not audit or review the financial statements and that, accordingly, we do not express an opinion, a conclusion, or provide any assurance on them.

You agree to include our accountant's compilation report in any document containing financial statements that indicate that we have performed a compilation engagement on such financial statements and, prior to inclusion of the report, to ask our permission to do so.

The City of South Euclid remains responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board. It is therefore the responsibility of the City to be in a position in fact and appearance to make informed judgments while reviewing, evaluating, and approving the services provided under this engagement. It is also the City of South Euclid's responsibility to design, implement and maintain internal controls, including monitoring ongoing activities.

To demonstrate that the City is fulfilling these responsibilities, the following safeguards will be observed. The City will designate a management level individual to be the primary contact accountable for overseeing this engagement and who will take responsibility for the appropriateness of the results of this engagement. If the City has determined that someone other than the individual with whom we worked last year to fulfill this role, the City must submit documentation to support the new designee's knowledge and capability to perform this function. We will meet with this individual bi-weekly to update our progress and to allow the individual to

monitor engagement performance to ensure it meets management's objectives. This individual will perform all management functions and make all management decisions related to this conversion and compilation and will accept full responsibility for such decisions. Accordingly, this individual will review and approve all proposed adjustments before they are entered in the conversion software. Finally, this individual will evaluate the adequacy of the services performed under this engagement by the Local Government Services Section of the Office of the Auditor of State.

It is understood and agreed that the performance of this engagement by LGS will not lessen the scope and extent of the audit work to be performed by the Financial Audit Group of the Office of the Auditor of State.

Management is responsible for making all financial records and related information available to LGS. The hours of service offered in this letter are based upon the following information being provided by the City:

1. Information required to confirm appropriate fund classification and major fund status;
2. Information to allow the allocation of internal service funds to governmental and business-type activities;
3. Information regarding estimated revenues and appropriations for use in the preparation of budgetary statements including original budget amounts for all funds required to be presented in the basic financial statements and documentation to insure that financial records are in agreement with amended certificates requested and appropriations passed by the Board during 2021;
4. A current, complete, and appropriately classified record of all cash receipts and disbursements made during the year, along with bank reconciliations of all City and bank accounts as of December 31, 2021;
5. Documentation for receivables including taxes, intergovernmental and accounts receivable, inventory, and prepaid items as of December 31, 2021;
6. The balances for all governmental capital assets by program and type and proprietary capital assets by fund and type as of the beginning and end of the year, including appropriate information regarding accumulated depreciation, as well as current year additions (including accounts charged for related expenditures) and deletions (including any related proceeds and accumulated depreciation on the deleted asset). In addition, information is required that presents depreciation expense by fund and type for proprietary capital assets and by program and type for general capital assets for December 31, 2021;
7. Information regarding accrued salaries, compensated absences (both current and long-term), accounts payables, workers' compensation, retirement, and other current and long-term liabilities as of December 31, 2021;

8. Information regarding short-term debt (notes) including a schedule of changes in short-term debt that details balances at the beginning and end of the year, increases and decreases and the purpose for which the short-term debt was issued;
9. Information regarding long-term debt balances as of the beginning and end of the year and information regarding additions and payments that occurred during the year. Information that details issuance costs, premiums and discounts for additions should be identified separately.
10. Copies of amortization schedules that distinguish between principal and interest for each outstanding debt issue;
11. All documentation necessary to determine reporting entity. If it is determined that the City will be required to report a component unit, GAAP financial statements for the component unit must be provided in a timely fashion for preparation of the City's financial statements;
12. Information to support necessary modified accrual and accrual adjustments as of December 31, 2021;
13. Information regarding transfers by fund including the amount and purpose for each transfer;
14. Required supplementary information; and
15. Management's Discussion and Analysis.

It is important that you provide financial records that balance and documentation that is adequate to support the necessary journal entries. If we discover inadequacies in the records or documentation you provide, we will return the information to you for correction.

All documents provided to LGS in connection with our services including financial records and reports, payroll records, employee rosters, health and medical records, tax records, etc. must be redacted of any personal information before submission. Personal information is defined as social security numbers, dates of birth, drivers' license numbers or financial institution account numbers associated with an individual. The City shall redact all personal information from electronic records before they are transmitted to LGS. This information should be fully blacked out in all paper documents prior to sending them to LGS. If personal information cannot be redacted from any records or documents, the City must identify these records to LGS prior to their submission.

If redacting this personal information impairs the ability of LGS to provide the contracted services, the City and the Auditor of State's Office will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates hardship on the City in terms of resources, recordkeeping or other issues, the City and LGS may collaborate on alternative

Ms. Brenda Wendt, Finance Director
City of South Euclid
October 22, 2021
Page 5 of 6

methods of providing the City's data to LGS without compromising the personal information on individuals served or employed by the City.

As part of the annual financial report, you will be required to prepare a Management's Discussion and Analysis (MD&A). LGS assistance with respect to the MD&A will be limited to reviewing the MD&A to determine that all required topics have been addressed and to insure that the amounts presented in the MD&A match the amounts presented in the financial statements.

During the course of the compilation, from financial records and supporting documentation you provide, LGS will propose journal entries for the preparation of the basic financial statements; review records and other information to determine whether data is being gathered at the required level to permit the preparation of the financial statements; enter usable information from the prior fiscal year trial balances to the trial balances that will be used for the fiscal year being reported; and input approved journal entries into the trial balances. LGS will also discuss with you the requirements for budgetary presentations and assist in the identification of original budgetary information.

LGS assistance with respect to capital assets will be limited to explaining the information necessary for report preparation. If additional assistance in the review of policies or significant guidance related to the calculation of capital assets is required, this engagement will need to be amended.

All work papers prepared by the Office of the Auditor of State will remain the property of the Auditor of State. Accordingly, we are responsible for their care and custody. At the conclusion of the project, we will provide copies of any of the work papers you would like to have for your records. However, the work papers should not be regarded as a part of, or a substitute for, your accounting records.

If for any reason we are unable to complete the compilation of the City's financial statements, we will not issue a report on such statements as a result of this engagement.

It is estimated that 250 hours will be needed to complete this project for 2021. Our fees for these services will be billed monthly to the City of South Euclid at a rate of \$67 per hour, and the total cost is not anticipated to exceed \$16,750 for each year of the contract. If additional time or services should be necessary, we will notify the City of South Euclid regarding any amendment to this contract that may be required.

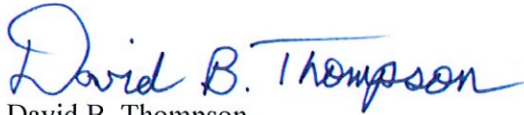
Upon a 30 day written notice, either party may terminate this Agreement for any reason. Such notice shall be sent by U.S. mail or by personal delivery to Auditor of State, Local Government Services Section, 88 East Broad Street, Fourth Floor, Columbus, Ohio 43215-3506. In the event of such termination, the Auditor of State shall be compensated at the contractually agreed-upon rate for any and all work done to the date of such notice.

Ms. Brenda Wendt, Finance Director
City of South Euclid
October 22, 2021
Page 6 of 6

If you are in agreement with the terms of this contract, please have this engagement letter signed and certified in the appropriate places and return it to me no later than November 30, 2021. If we do not hear from you by November 30, 2021, we will assume that the City of South Euclid does not wish to contract for the services of the Local Government Services Section of the Office of the Auditor of State. Should you have any questions concerning this letter, please do not hesitate to contact Nita Hendryx, Chief Project Manager, at 1.800.443.9271.

Sincerely,

KEITH FABER
Auditor of State



David B. Thompson
Chief of Local Government Services

We desire the Auditor of State's Office to perform the services described above and agree to the terms and conditions set forth in this letter.

CITY OF SOUTH EUCLID

Date: _____

Resolution No. _____

By: _____

Georgine Welo, Mayor

It is hereby certified that the amount of \$ _____ required to pay this contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of the _____ Fund, free from any obligation or certification now outstanding.

Date: _____

Brenda Wendt, Finance Director

cc: Nita Hendryx, Chief Project Manager
Allen Allred, Chief Auditor



COME TOGETHER & THRIVE

MEMORANDUM

To: Members of City Council
From: Keith A. Benjamin
Date: November 5, 2021
Re: Resolution 54-21: Annual Tax Advance Legislation

Res. 54-21 is the annual Tax Advance Resolution. This Resolution allows the County to collect tax revenue for 2021 and provide the advance collection of that revenue to the City. This is standard yearly housekeeping resolution.

Please don't hesitate to contact Finance Director Wendt if you have any questions or need additional information.

Thank you.

CITY OF SOUTH EUCLID, OHIO

RESOLUTION NO: 54-21
INTRODUCED BY: Frank
REQUESTED BY: Mayor

November 8, 2021

A RESOLUTION

REQUESTING FROM THE COUNTY AUDITOR A TAX ADVANCE FROM THE PROCEEDS OF THE 2021 TAX YEAR COLLECTION; AND DECLARING AN EMERGENCY.

WHEREAS, the municipality is in need of funds with which to carry on municipal activities.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of South Euclid, Ohio:

Section 1: That the County Auditor be, and he is hereby, authorized and directed to pay to the Director of Finance of the City of South Euclid, Ohio, all monies now in the hands, and that may hereafter come into the hands, of the County Treasurer which are payable to the City of South Euclid from the proceeds of the 2021 tax year collection, including, without limitation, revenues from personal property taxes, real property taxes and the following special assessments collected: m108289, "Sewer Maintenance;" and m208200, "Street Lights."

Section 2: That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees on or after November 25, 1975, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: That this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the reason that the general fund balance is being depleted. Wherefore, this Resolution shall take effect and be in force from and after the earliest period allowed by law and upon signature of the Mayor.

Passed this _____ day of _____, 2021.

Joseph Frank, President of Council

Attest:

Approved:

Keith A. Benjamin, Clerk of Council

Georgine Welo, Mayor

Approved as to form:

Michael P. Lograsso, Director of Law



COME TOGETHER & THRIVE

MEMORANDUM

To: Members of City Council
From: Keith A. Benjamin
Date: November 5, 2021
Re: Resolution 55-21: Objecting to the Issuance of Liquor Permit at 800 South Green Road.

On September 13, 2021 City Council approved Resolution 44-21 objecting to the issuance of the liquor permit and requesting a hearing. The approval was based on evidence presented by the Police Chief expressing concerns about the owner's recent record of criminal activity.

The City mailed the objection and request for a hearing via Certified Mail to the Ohio Division of Liquor Control, and then on November 1, 2021, we received another notice from the Ohio Division of Liquor Control advising us again of the permit application.

Police Chief Mays and I have reached out to the Ohio Division of Liquor Control several times for clarification, but have not been able to reach a representative. Accordingly, we are requesting that Council approve Resolution 55-21, which simply restates the city's objection to the issuance of the liquor permit, pending a hearing of the Ohio Division of Liquor Control.

Thank you.

RESOLUTION NO.: 55-21
INTRODUCED BY: Frank
REQUESTED BY: Mayor

November 8, 2021

A RESOLUTION

RESTATING THE CITY’S OBJECTION TO THE ISSUANCE OF NEW LIQUOR PERMIT #1869961 FOR “CULTURE BAR AND LOUNGE, LLC” LOCATED AT 800 SOUTH GREEN ROAD IN THE CITY OF SOUTH EUCLID, OHIO; AND REQUESTING A HEARING BY THE OHIO DEPARTMENT OF COMMERCE DIVISION OF LIQUOR CONTROL.

WHEREAS, Ohio Revised Code Section 4303.271(B) provides City Council the right to object to the issuance of a liquor permit and request a hearing; and

WHEREAS, the Police Chief has presented evidence to City Council expressing concerns regarding the issuance of a liquor permit for a new establishment located at 800 South Green Road; and

WHEREAS, on September 13, 2021 City Council approved Resolution 44-21 objecting to the issuance of the liquor permit and requesting a hearing; and

WHEREAS, on November 1, 2021 the City received an additional notice from the Ohio Division of Liquor Control advising of the permit application.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of South Euclid, Ohio:

Section 1: That based upon the grounds set forth in Ohio Revised Code 4303.292(A), City Council continues to hereby object to the issuance of Liquor Permit #1869961 for “Culture Bar and Lounge” located at 800 South Green Road in the City of South Euclid for the purposes of ensuring the health, safety and welfare of the South Euclid community.

Section 2: That the Council of the City of South Euclid respectfully requests that the Ohio Department of Commerce Division of Liquor Control hold a hearing concerning this matter be held in the City of Cleveland, Ohio as the County Seat of Cuyahoga County.

Section 3: That the Clerk of Council has transmitted a request for hearing to the Ohio Department of Commerce Division of Liquor Control.

Section 4: That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees on or after November 25, 1975, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5: That this Resolution is deemed to be an emergency measure necessary for the immediate preservation of the peace, health, safety and welfare of the residents. Wherefore, this Resolution shall take effect and be in force from and after the earliest period allowed by law and upon signature of the Mayor.

Passed this 13th day of September, 2021.

Joseph Frank, President of Council

Attest:

Approved:

Keith A. Benjamin, Clerk of Council

Georgine Welo, Mayor

Approved as to form:

Michael P. Lograsso, Director of Law

**NOTICE TO LEGISLATIVE
AUTHORITY**

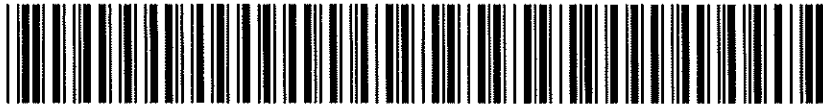
OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

1869961		NEW		CULTURE BAR AND LOUNGE LLC	
PERMIT NUMBER		TYPE		800 S GREEN RD	
ISSUE DATE				SOUTH EUCLID OH 44121	
07 30 2021					
FILING DATE					
D1					
PERMIT CLASSES					
18	550	C	D10536		
TAX DISTRICT			RECEIPT NO.		

FROM **10/28/2021**

PERMIT NUMBER		TYPE			
ISSUE DATE					
FILING DATE					
PERMIT CLASSES					
TAX DISTRICT			RECEIPT NO.		



MAILED **10/28/2021**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **11/29/2021**

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES **C NEW 1869961**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF SOUTH EUCLID CITY COUNCIL
1349 SOUTH GREEN ROAD
SOUTH EUCLID OHIO 44121**